



BERTHA W. HENRY, County Administrator

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MEMORANDUM

DATE: September 22, 2015

TO: Board of County Commissioners

FROM: Bertha Henry, County Administrator 

SUBJECT: Segment II Beach Renourishment Project

This memorandum serves as an update for the Segment II Beach Renourishment Project and the activities that will be taking place during the next couple of months.

County staff is finalizing procurement documents in order to go out for bid for construction of the project. Based upon discussions with staff, an Invitation for Bid will be advertised on October 1, 2015, with a 30-day advertisement. Bids will be received on November 2, 2015. I will be requesting an expedited responsiveness review by staff with completion on November 13, 2016. Once this review is complete, a recommendation for award will be posted for 5 business days. Please note that this schedule assumes no bid protest from bidders. After these steps are completed, contract execution can occur, assuming receipt of finalized Project Partnership Agreement (PPA). The County will be poised to award the project to a contractor in late November.

In an effort to avoid any procedural delays associated with execution of project agreements, two agenda items will be forthcoming with a requested delegation of award authority for construction and execution authority for the municipal Interlocal Agreements (ILAs) to the County Administrator. These requests will aid in ensuring project progress is not hindered should critical milestones coincide with holidays and/or the winter commission break.

Concurrent with these activities, staff continues to coordinate with the Corps of Engineers (Corps) to finalize the Project Participation Agreement (PPA). Based upon most recent conversations with Corps' staff at various levels, receipt of the PPA is expected sometime in November. As stated previously, this document is required in order to award the project to a contractor.

The municipal ILAs have been revised to incorporate comments received by the municipalities and requirements of the Corps, as contained within the PPA. These conditions were discussed with the municipalities at a July 1, 2015 project meeting. The Cities have been advised that award the project is dependent upon final execution of the PPA and municipal ILAs. We have requested that the municipalities return the executed ILAs to the County by November 1, 2015.

cc: Cynthia Chambers, Director, Environmental Protection & Growth Management
Dr. Jennifer Jurado, Director, Environmental Planning & Community Resilience
Nicole Sharp, Natural Resources Administrator